



HORIZON

CHRISTIAN SCHOOL

Covid-19 Response Addendum Re-Entry Plan 2020-2021

This addendum is for the school fiscal year **July 1, 2020 - June 30, 2021** to help address issues due to Covid-19, not covered in the Staff or Student handbook. This addendum will not be able to address every contingency during the fiscal year, but serves to establish a starting foundation. Changes are anticipated as new information arises or state and/or local agencies give further advice. Changes will be communicated to all Horizon School staff and families as well as posted on our web page. It is important to know that we have used the IDOE's re-entry guidelines as our backdrop and we have also considered feedback from our families and staff. We are working with and will continue to work with the Marion County Health Department as we navigate this landscape together.

Sanitation

1. Approved cleaning supplies for viruses will be available in all classrooms. A regular surface treatment will be implemented throughout the school day. To include spraying commonly touched surfaces at a minimum over lunch and at the end of the day. Elementary will have surface treatment at recess, lunch and end of the day.
2. Bathrooms & high-touch areas will be sanitized during the school day.
3. Once per week, a disinfectant mist machine will be used to deep clean each classroom and common area.
4. Hand sanitizer will be available in each classroom.
5. Regular hand washing will be emphasized at bathroom breaks and lunch. Individuals should wash their hands for a minimum of 20 seconds with warm water and soap.
6. Classrooms that have toys, such as Pre-K & Kindergarten as well as before and after care, may require students to bring their own toys in labeled gallon storage bags.
7. Pre-K blankets and pillows will be taken home daily with the recommendation they be washed each day.
8. Each student will need to have their own notebooks, pens, pencils, etc. We are discouraging the sharing of these hand-held objects.
9. Water bottle refill stations have been added. Water fountains will remain turned off. Students will be expected to bring a container that could be re-filled with water.

Temperature Checks

1. We are asking that all employees and students' temperatures be checked at home before coming to school. Any temperature at or above 100.1 fahrenheit will necessitate that staff member or student stay out of the building for 48 hours (after a fever breaks).
2. Each staff and student will have their temperature checked before entering the building. We are requiring all parents to have their student(s) remain in the vehicle until one of our staff members can check the student's temperature. If the temperature is at or above 100.1 fahrenheit, the student will be asked to stay in the vehicle and the parent or guardian would need to take them home. The same 48 hour policy would apply before returning to school.
 - Students utilizing our morning bus transportation will also need to have their temperature checked before parents leave the parking lot. The same procedure and time frames would follow in the event of a temperature of 100.1 fahrenheit, or above.

Distancing

We recognize that having space between individuals can lower the potential transmission of air-born viruses and bacteria. The Center for Disease Control (CDC) as well as the Indiana State Health Department (ISHD) recommend masks be worn if distancing is not possible.

Here at Horizon, we are blessed to have a smaller school, but that also presents challenges in maintaining a set distance of 6 feet throughout the day. We are going to maximize distance where possible (see below), but also recognize that having at least six feet in our classrooms is not physically possible, due to the lack of classroom space available. We are, however, going to maximize distance where feasible by implementing the following:

1. Aftercare and before care will be split between the cafeteria and gym (if needed)
2. Lunches will be staggered where possible and could include rotating time in the cafeteria and/or classrooms
3. *Car-line pickup will be released from classrooms. (7/28/2020)*
 - *Secondary will have a staggered release*
4. Chapels will be streamed into classrooms
5. In-Class desks/tables spaced to maximize distance
6. Staggered passing periods and restroom breaks

Masks

We recognize that masks are a sensitive subject, with multiple reports and information regarding the use of masks. *The administration and school board do not claim to be medical experts, but we do recognize that the CDC and ISDH and Marion County Public Health Department now require masks for 3rd-12th grades when social distancing is not possible. This was effective 7/27/2020 when the Governor issued an executive order.* Horizon has always been a school that values families and the privilege to serve our wonderful students. Horizon is also a school that has always been a choice for families. (7/28/2020)

Our mask policy will be:

1. PK-2nd Grade: Masks recommended but not required.
2. 3rd -12th Grade:
 - Masks required entering and exiting the building and anytime in the hallways.
 - Inside the classroom, students will be spaced as much as possible and facing the same direction. *During lecture time, students will not be required to wear a mask if distancing is possible, if distancing 6 feet is not possible students and staff will be asked to wear a mask.* Students will be asked to wear a mask if there are times of discussion or if there are a couple minutes of free time at the end of a class period where students would be talking to one another openly.
 - ~~*If a secondary teacher (7th-12th grade) has personal or family related Covid-19 health concerns, they will have the freedom to require that students wear a mask during that particular class. (7/17/2020)*~~
3. Any student having a medical exemption regarding wearing a mask for an extended period of time will require a doctor's approval letter, with a copy filed in the office. No exemptions will be made for hallway travel.
4. Masks are not required during meal or snack times and distancing/spacing of students will be implemented.

Again, we are asking all students (3rd -12th grade) to have a mask available. Secondary students will also need their masks available for hallway travel. Disposable masks will be available for purchase in the front office for \$1.00. Please send a note from your doctor if your student is unable to wear a mask. (7/28/2020)

Athletics/Clubs

1. Where possible, maximize distancing.
- ~~2. Masks are encouraged but not mandated.~~
3. Returning students do not need a new physical but should provide a 2020-21 IHSAA health history questionnaire.
<https://drive.google.com/file/d/1pX0czAG5I3kiKZwgalAJ6nKRVRBqypS5/view>
4. All first time athletes are still required to have an IHSAA pre-participation physical.
5. All coaches will be trained on signs/symptoms of Covid-19.
6. Before practice, vehicle travel or a game, the temperature of the staff and athletes must be checked and adhere to the 100.1 F protocol.
7. *Coaches will have sport specific mask protocol. (7/28/2020)*
8. *More direction will be given per Jalen Posey, Athletic Director. (7/28/2020)*

Health/Building Access Protocols

1. Symptoms that would necessitate not being in the school building (without a doctors clearance):
 - Fever at or above 100.1°F.
 - A persistent cough.
 - Repeated shaking and chills.
 - New loss of taste or smell.
2. Return to school:
 - Have not had a fever at or above 100.1°F (without the use of fever reducing medication) for 48 hours.
 - Cough has improved.
 - **If tested positive for COVID-19 you may return after:**
 - i. No fever for 72 hours.
 - ii. 10 days past first symptoms.
 - iii. One negative test (at least 24 hours apart from positive test).
3. Student or staff member confirmed with Covid-19, while in the building:
 - The staff member or student would be moved to an isolated room until transportation can be arranged. *Pick up within an hour is required. (7/28/2020)*
 - Local health department will be contacted.
 - *Staff member or student will wear a mask. (7/28/2020)*
 - Any personnel entering that room would require a mask and gloves.
 - The room would then be deep sanitized.
 - Discussion with the health department on next steps for the school regarding any closures and sanitation, as well as direction on communication to Horizon staff and families.
4. Covid make up days may need to be added to the end of the school year if Horizon is mandated to close temporarily by the Marion County Department of Health, the Indiana Department of Education, or another government agency.
 - Horizon's goal is to implement distance learning days where possible to avoid any added days.
 - Any closures and reopenings would be with the consideration of the Indiana Department of Education and Marion County Health Department.
5. Horizon will carefully weigh the benefit of field trips to the student body. Field trips will be considered on a case by case basis after knowing that the field trip host can provide for the health needs of our staff and students.

Visitors

1. *Visitors will be in the school building by appointment only. The exceptions may include "essential workers" (e.g. speech therapy or other specialists) and immediate family members by appointment. Visitors will be asked simple health questions, temperature will be taken, and a mask is required. (7/28/2020)*

Special Education

Case Conferences:

1. At this time, there has been no waiver of the requirement to convene the case conference committee (CCC) annually to conduct the annual case review (ACR) consistent with the requirements of 511 IAC 7-42-5(a)(2). Horizon will still conduct the ACR within the one year timeline, regardless of school closure status.
2. *The CCC is considered essential and will be asked simple health questions, temperatures taken, and will be required to wear a mask. (7/28/2020)*

Student Transportation

1. 15 Passenger Vans protocol:
 - Interior sprayed with disinfectant after each use.
 - Temperature of students/staff checked before entering the vehicle.
 - Passengers are expected to wear face masks.
 - *Assigned seating (7/28/2020)*
2. Bus protocol:
 - Seats and commonly touched surfaces wiped down after each use with an approved disinfectant.
 - Seating chart.
 - Passengers are expected to wear face masks.
 - Limit # per seat where possible (families sit together).
 - Temperature of staff/students checked before entering the bus.

Additional Training

1. All staff will be trained on how to identify symptoms of Covid-19.
2. All staff trained to provide additional sanitation of classrooms and building.
3. All facility trained on best practices in math and reading remediation.
4. All facility trained on best practices to assess academic loss - Formative Assessment Memo
 - <https://docs.google.com/document/d/1htjWw1jwmRkKFfo-YiKge912hN5oWwBk/e/dit#heading=h.gjdgxs>
5. Training with custodial and school staff regarding cleaning schedule.
6. Training with volunteers and coaches on cleaning procedures.
7. Training with drivers on cleaning vehicles after use.

Waivers

Studies have shown that some individuals can be asymptomatic but still infected with the Covid-19 virus. Although Horizon Christian School has put additional precautions in place, we cannot guarantee family, students and and/or staff will not be exposed or infected with Covid-19. We will have all families and staff sign the waiver a liability relating to Coronavirus/Covid-19.

Waiver of Liability relating to Coronavirus/Covid-19

The Indiana Department of Education recommends that all schools COVID-19 plans be shared with their local health department as well as their liability insurance company. To that point, our liability insurance company (as many insurance companies are) recommends a Waiver of Liability form. Our insurance company's recommended form and wording is being included as part of our back-to-school process.

Waiver of Liability Statement

On March 11, 2020, The World Health Organization declared the novel coronavirus, COVID-19, a pandemic. As a result, federal, state and local governments as well as state health agencies recommend social distancing as well as other safety precautions. Horizon Christian School (HCS) has put precautions in place to help reduce the spread of COVID-19, however HCS cannot guarantee that your student, or your family, will not become exposed to or infected by COVID-19.

By signing this waiver, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that my child(ren) and I may be exposed to or infected by COVID-19. I also acknowledge that by my child(ren) attending HCS, such exposure may result in personal injury, illness, disability, and/or death. I understand that the risk of becoming exposed or infected by COVID-19 at HCS may result from actions, omissions, or negligence of myself and others, including, but not limited to, HCS employees, contractors, members and/or volunteers.

I voluntarily agree to assume all of the foregoing risk and accept sole responsibility for any injury to my child(ren) and/or myself (including, but not limited to, personal injury, disability, and/or death), illness, damage, loss, claim, liability, or expense of any kind that I or my child(ren) may experience or incur in connection with my child(ren)'s attendance at HCS. On my behalf, and on the behalf of my children, I hereby release, covenant not to sue, discharge, and hold harmless HCS, its employees, agents and representatives, of and from Claims, including all liabilities, claims and actions, damages, cost or expenses of any kind arising out of or relating thereto. I understand and agree that this release includes any and all claims based on the actions, omissions, or negligence of HCS, its employees, agents, and representatives whether COVID-19 infections occur before, during or after attending or participating in any activity or program.

Signature of Parent/Guardian

Date

Print Name of Parent/Guardian

Name of Student(s)